

PLEASANT VALLEY FIRE DISTRICT

RECORDED MINUTES OF REGULAR BOARD MEETING, April 15, 2026 These minutes will be submitted for approval at the May 20, 2026 Board Meeting

The public is encouraged to provide feedback to the PVFD Board by letter to PO Box 97 or to the PVFD Chief by letter to PO Box 303 in Young, AZ 85554.

- 1) The meeting was held at the fire hall and called to order by Bob at 17:53
- 2) Pledge of Allegiance was recited by all in attendance.
- 3) **Roll call and confirmation of a quorum:**
 - a. **Board Members present:** Bob Turner – Vice-Chair, John Norman – Member, Peter Elenius – Clerk, Ted Tucci - Treasurer by phone. Bob stated that a quorum was present.
 - b. **Board Member(s) not present:** Kathy Hunt – Chair
 - c. **FD staff present:** Chief – Chief Justin Griffin, Teri Swanson
 - d. **Public present:** none
- 4) **Call to the public:** none
- 5) **Approval of Minutes of the:**
 1. **Regular Session March 18, 2026** – John made a motion to accept the minutes of the March 18, 2026 meeting, Bob seconded, and the motion carried unanimously.
- 6) **Reports and Correspondence:**
 - a. **Chief’s Report:** Justin reviewed the Chief’s report, see attached.
 - b. **Admin’s Report:** Teri reviewed the Admin’s report, see attached.
 - c. **Treasurer’s Report for March 2025:**
 - County Balance in General Funds less uncleared warrants of \$ 103,553.56
 - Capital Reserve balance of \$ 262,769.90
 - Pension Fund balance of \$ 26,946.11Bob reviewed the Treasurer’s report. John made a motion to accept the Treasurer’s Report for March 2026 Ted seconded, and the motion passed unanimously.
- 7) **Legislative Report:** Chief reviewed current legislation. Some work at federal level to help recognition of rural fire departments.

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8) Business: Information/Discussion/Vote

- a. **Repeater Funding** – In process.
- b. **Budget approval** – Peter made a motion to approve the budget as reviewed last month and to post for the public review. Ted seconded and the motion passed unanimously. A copy of the budget is attached.
- c. **Discuss purchase of truck for travel by PVFD** – Looking for a used ½ ton 4WD truck with a crew cab and an enclosed bed. Current target range is 2017 to 2020 truck with maintenance records and no accidents. Peter will contact Hal Earnhardt.
- d. **Discuss request for paving FR-512** – A Gila County engineer reached out regarding paving eight miles of the north road. The PVFD recognizes that paving the road would improve patient and staff comfort in the rescue vehicle during transport. Some concern that speeds would increase causing more accidents.

9) Items for Future Agendas

1. Repeater funding
2. Budget resolution approval
3. Discuss purchase of truck for travel by staff
4. Wiatt Wong insurance review

10) Adjournment – Ted made a motion to adjourn at 18:37, Bob seconded, and the motion carried unanimously.

NOTICE: Regular Session and Executive Session of Pleasant Valley Fire District on April 15, 2026

Pursuant to ARS 38-431.02, notice is hereby given to the members of The Fire Board of the Pleasant Valley Fire District and general public that the Pleasant Valley Fire District will meet in a combined Emergency Session and Executive Session. The meeting will be held at the Pleasant Valley Fire Station 61, 47531 Arizona Highway 288, at 5:00pm (1700 hours) in Young, AZ. The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. §38-431.03 for discussion and consultation for legal advice with the District Attorney on any matter as set forth in the agenda items. The following topics and any variable previously mentioned will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. The Board reserves the right to consider agenda items other than in the posted sequence. Any member of the board may attend the Board Meeting by phone.

AGENDA

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll call: Confirmation of a quorum
- 4) Call to Public
- 5) Approval of Minutes:
 - a) Regular Session March 18, 2026
- 6) Reports and Correspondence - Information/Discussion/Vote
 - a) Chief's Report
 - b) Admin Report; District Calendar Review
 - c) Treasurer's Report for March 2026
- 7) Legislative report
- 8) Business – Information/Discussion/Vote
 - a) Repeater funding
 - b) Budget approval
 - c) Discuss purchase of truck for travel by staff
 - d) Discussion regarding the requested 512 pavement endorsement
- 9) Items for future agendas
- 10) Adjournment

Terrie Swanson
Chad Giff
[Signature]
[Signature]
[Signature]
John Norman
Ted Tucci by phone



Pleasant Valley Fire Department

47529 N AZ Highway 288 928-462-3678 Office/Fax
PO Box 303 928-462-3489 Controlled Burns
Young, AZ 85554 pvfdadmin@mtecom.net

Serving the Community of Young, Arizona since 1977

Board Meeting April 15, 2026

PVFD Chief's Report for March 2026

Calls for March:

9 EMS 0 Stage Event 0 Fire 14 Control Burns 0 Cancelled Call
4 Patients Flown; 0 by Ground Transport; 0 Ground Transport Refusal
2 Air Refusal; 0 Public Assist and 0 DOA

Calendar YTD, 74 calls

There were no FF/EMS injuries reported.

Training:

Dispatch Trainings: @ 10am once a month/last Friday of the month.

Fire and EMS Training every Friday from 1600 to 1900 hrs.

Training last Saturday ea. month at 0900 hrs. for those that are unable to attend training on weekdays, to go over what was covered for the month.

Chief's Notes for March 2026

PVFD received access to the YPS weightroom. After signing waivers for YPS and PVFD, staff can access a key in my office.

I have a locksmith coming out this week to re-key the buildings.

As you know, we received our UTV from the APS/Firehouse Subs Grant. I have prepared a list of parts to add to the UTV to enable us to provide medical response to remote areas. Thus far we have outfitted it with medical supplies from in house. I have adopted an online training course for those members that wish to be drivers. **I have ordered helmets, goggles, gloves in various sizes. Should staff wish to have different or additional features to their safety gear, they are expected to provide their personal equipment.**

I have posted our ISO Audit rating results. I will add this to our website and social media.

Home Depot was sent a "wish list" of our repairs, Mike Jones (Manager Home Depot) reviewed the list and was expecting it to include more. He will be coming out to review.

Admin's Notes for March 2026

CALENDAR REMINDERS:

- Prepare Monthly Financials
 - Order Office Supplies
 - Pay Accounts Payable and send the County details (called positive pay)
 - Pick up the mail.
 - Check emails daily Monday through Friday.
 - Helping with Dispatching to cover for emergencies, or when shorthanded and covering for dispatchers if they go on a call if no one else available.
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1. We fingerprinted 1 new volunteer, for our Rescue team...we're waiting on the background checks to come back.
 2. I worked on Budget/Paperwork. Sent request to post on AFDA website and waiting to hear from them. Next step is to send to Gila County Financial Director Maryn Belling after tonight's meeting, next week.
 3. Ordered Radio Batteries for Bob Benne
 4. The name of the Workers Comp Insurance Company most Fire Departments in AZ use is Securis
 5. Worked with Shawn to set up new laptop with PVFD files etc. etc. 2 days later the laptop would not work...the screen stayed dark, so we returned it.
 6. Sent payment to Polaris...waiting on paperwork to be sent to us so that we can close the grant out with Fire House Subs.
 7. Working on Q1 Taxes

Pursuant to ARS 48-805 the Governing Board of the PVFD has approved the posting and publication of the Fire Districts Budget for Fiscal Year 2026-2027

Comments are to be directed to the District Governing Board by mail at:

PVFD Board
PO Box 97
Young, AZ 85554

PLEASANT VALLEY FIRE DISTRICT

Proposed Annual Budget for July 1, 2026 -June 30, 2027



<u>Expense</u>	<u>Proposed Budget</u>
Accounting:	\$ 3,000.00
Board Expense:	\$ 5,000.00
Building Maintenance:	\$ 4,000.00
Communications:	\$ 1,500.00
Conf./Dues/Subscriptions:	\$ 5,275.00
Contingency:	\$ 35,000.00
Department Labor:	\$ 44,100.00
Department Stipends:	\$ 27,500.00
Dept Payroll Tax Portion	\$ 7,000.00
EMS:	\$ 15,250.00
Equipment & Tools:	\$ 12,000.00
Fire:	\$ 10,000.00
Fleet Management:	\$ 14,758.00
x Insurance:	\$ 20,000.00
Office Expense:	\$ 6,200.00
Utilities:	\$ 13,500.00
Capital Reserve Funding:	\$ 69,468.27
<u>TOTAL:</u>	<u>\$ 293,551.27</u>

3

PVFD Revenue:

District Tax Assessment \$12,131,179 @ \$2.25 per \$100 of assessed valuation or \$272,951.27

	\$ 272,951.27
Fire District Assistance Tax (FDAT)	\$ 19,000.00
Carry Over from General Funds	\$ -
Interest on investments	\$ 1,600.00
Revenue Subtotal:	\$ -
Wildland	
Operating Revenues (EMS, billing, etc.)	
Grants	
<u>Total:</u>	<u>\$ 293,551.27</u>