

# ***PLEASANT VALLEY FIRE DISTRICT***

## **RECORDED MINUTES OF REGULAR BOARD MEETING, January 22, 2025 These minutes will be submitted for approval at the February 19, 2025 Board Meeting**

The public is encouraged to provide feedback to the PVFD Board by letter to PO Box 97 or to the PVFD Chief by letter to PO Box 303 both in Young, AZ 85554.

- 1) The meeting was held at the fire hall and called to order by Bob Turner at 17:30.
- 2) Pledge of Allegiance was recited by all in attendance.
- 3) **Roll call and confirmation of a quorum:**
  - a. **Board Members present:** Bob Turner – Vice-Chair, Peter Elenius – Clerk, Ted Tucci – Treasurer by phone, John Norman – Member. Peter stated that a quorum was present.
  - b. **Board Member(s) not present:** Kathy Hunt
  - c. **FD staff present:** Chief – Mark Stratton, Admin – Terri Swanson, Julee Recker
  - d. **Public present:** none
- 4) **Call to the public:** none
- 5) **Approval of Minutes of the:**
  - a. **Regular Session December 18, 2024** – Ted made a motion to accept the minutes of the December 18, 2024 meeting, John seconded, and the motion carried unanimously.
- 6) **Reports and Correspondence:**
  - a. **Chief's Report:** Mark reviewed the Chief's report, see attached.
  - b. **Admin's Report:** Terri gave the Admin's report, see attached.
  - c. **Treasurer's Report for December 2024:**
    - County Balance in General Funds less uncleared warrants of \$ 118,444.96
    - Capital Reserve balance of \$ 175,463.12;
    - Pension Fund balance of \$ 25,429.99;Bob reviewed the Treasurer's report. Ted made a motion to accept the December 2024 Treasurer's report, John seconded and the motion passed unanimously.
- 7) **Legislative Report:** Peter updated based on AFDA conference attendance. Dignity Health in Phoenix is having major issues with interfacility transport providers who have a CON (Certificate of Need) to provide interfacility transport in Phoenix metro area. They have introduced two bills HB-2197 which would repeal all CONs and HB-2124 which would change the interfacility CON structure. No direct impact for PVFD. HB-2124 could impact many fire districts which rely on interfacility transport to fund EMS. HB-2197 would have a major impact on ambulance services if the CON process was disbanded and likely result in the same issues that caused the CON process to be implemented.

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### **8) Business: Information/Discussion/Vote**

- a. Approve annual financial review as presented in December** – Peter made a motion to approve the annual financial review as presented in December, Bob seconded and the motion passed unanimously.
- b. Repeater and phone system upgrade** – Peter is working with Chris Flores on the solar power system required for the repeater. PVFD will provide the core solar infrastructure. The community GMRS and HAM repeaters will be required to cover the additional cost of batteries to operate. The phone system upgrade purchase is in process.
- c. Transfer funds from General Fund to Capital Reserve Fund** – After discussion regarding amount to transfer, it was decided to transfer the full \$40,000 that was used to fund the first quarter of FY. Peter made a motion to transfer \$40,000 from the General Fund to the Capital Reserve Fund, Bob seconded and the motion passed unanimously.
- d. Grants and plans on how to apply for** – There are many grants that are available for fire districts. Julee Recker is working on a Masters degree in grant writing through NAU and will be working in the department to apply for grants. The grants through AZ DFFM (Department of Forestry and Fire Management) require PVFD to be a cooperator with DFFM which requires responding individuals to have their “red card.” Currently we have no one with a “red card.”
- e. Long-term capital plan** – Current focus is on obtaining a tender and then a type 3 engine.
- f. Tender purchase discussion** – No updates

### **9) Items for Future Agendas**

- 1. Pension fund board minutes approval
- 2. Tender and long-term capital plan
- 3. Repeater funding
- 4. Grant update

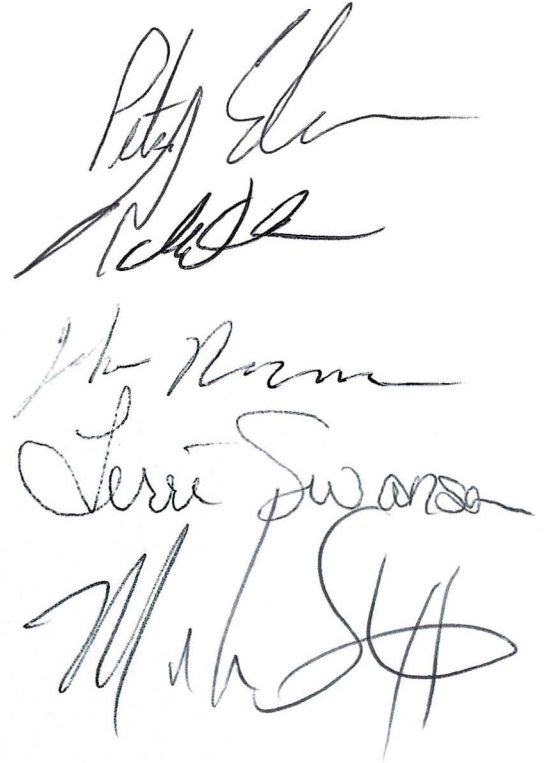
**10) Adjournment** – John made a motion to adjourn at 18:37, Peter seconded and the motion carried unanimously.

## NOTICE: Regular Session and Executive Session of Pleasant Valley Fire District on January 22, 2025

Pursuant to ARS 38-431.02, notice is hereby given to the members of The Fire Board of the Pleasant Valley Fire District and general public that the Pleasant Valley Fire District will meet in a combined Regular Session and Executive Session. The meeting will be held at the Pleasant Valley Fire Station 61, 47531 Arizona Highway 288, at 5:30pm (1730 hours) in Young, AZ. The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. § 38-431.03 for discussion and consultation for legal advice with the District Attorney on any matter as set forth in the agenda items. The following topics and any variable previously mentioned will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. The Board reserves the right to consider agenda items other than in the posted sequence. Any member of the board may attend the Board Meeting via phone or Skype.

### AGENDA

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll call: Confirmation of a quorum
- 4) Call to Public
- 5) Approval of Minutes:
  - a) Regular Session of December 18, 2024
- 6) Reports and Correspondence - Information/Discussion/Vote
  - a) Chief's Report
  - b) Admin Report; District Calendar Review
  - c) Treasurer's Report for December 2024
- 7) Legislative report
- 8) Business – Information/Discussion/Vote
  - a) Approve annual financial review as presented in December
  - b) Repeater and phone system upgrade
  - c) Transfer funds from General Fund to Capital Reserve Fund
  - d) Grants and plans on how to apply for
  - e) Long-term capital plan
  - f) Tender purchase
- 9) Items for future agendas
- 10) Adjournment





# Pleasant Valley Fire Department

47529 N AZ Highway 288 928-462-3678 Office/Fax  
PO Box 303 928-462-3489 Controlled Burns  
Young, AZ 85554 [pvfdadmin@mtecom.net](mailto:pvfdadmin@mtecom.net)

*Serving the Community of Young, Arizona since 1977*

## **Board Meeting January 22, 2025**

### **PVFD Chief's Report for December 2024**

#### **Calls for December:**

4 EMS 0 Stage Event 0 Fires 7 Control Burns 0 Cancelled Call  
4 Patients Flown; 0 by Ground Transport; 0 Ground Transport Refusal  
0 Air Refusal; 0 Public Assist and 0 DOA  
Calendar YTD, 225 calls  
There were no FF/EMS injuries reported.

#### **Training:**

Dispatch Trainings: @ 10am once a month/last Friday of the month.  
EMS every other Thursday @ 0700 hrs.  
Fire Training every other Thursday @ 0700 hrs.

**Special Fire Training every other Tuesday @ 0700 hrs.**

#### **- CHIEF NOTES:**

##### **- Chief's notes for December 2024**

- Responded to residents property to educate them on the controlled burn process.
- Tested the red engine for service after the pump transmission was repaired. It failed and was scheduled, and the white engine remained in service.
- The Red engine's was repaired with an upgraded pump transmission shaft and was tested again. Many gallons were pumped with no issues.
- The red engine is our current primary engine, while the white is being repaired.
- Worked with GCSO dispatch trying to resolve calls for service quality on our answering machine/radios

### **Admin Report for December 2024**

#### **CALENDAR REMINDERS:**

- Prepare Monthly Financials
- Order Office Supplies
- Pay Accounts Payable and send the County details (called positive pay)

○ Check emails daily Monday through Friday.

- I organized a new schedule between the 2 groups that use the Hall on Sundays and PVFD to clean the Hall and restrooms. We will be on a 3 month rotation schedule. PVFD will take March.
- In the process of setting up an account with Eric Thorsen in Show Low who owns Linde, an Oxygen Company. Once an account is set up, he can meet PVFD on the Young RD and 260 to bring us tanks or trade empty for full tanks. He travels to Payson every other Friday.
- Completed the Financial survey for the Fire Fighters Public Pensions
- Deposited the Fire Recovery USA check from the Fed Ex Accident on 512. In the amount of \$2100.00 to account 865.
- Helping with Dispatching to cover for emergencies, or when shorthanded and covering for dispatchers if they go on a call if no one else available.
- We need to add the Volunteer Fire Fighters Relief and Pension Fund to the February Board Meeting and I will start organizing the Pension Board members and Board Meeting and set a date..